

OSFA EXECUTIVE BOARD MEETING

July 19th, 2018

MINUTES

The OSFA Executive Board met July 19th, 2018 in the boardroom at 2716 NE 50th Street, Oklahoma City, OK, at 9:03 a.m.

Roll Call: Dereck Cassady, Present and presiding
Mike Kelley, Present
Eric Harlow, Present
Cliff Davidson, Present
Matt Lay, Present
Juan Rodriguez (ORFA), Present

Others: Steve Lumry, Gene Brown, Tim Bartram, Sheri Nickel, Amy Hall, Dr. Erick Reynolds, Bruce Anthony, Don Armes and Eric Hamilton

Guest: Candice Barber, Manhattan Life.

Correspondence: Thank you letter from Brynna Duncan for being chosen to receive a 2018 Stavros Scholarship.

Minutes: Motion by Kelley, second by Harlow to approve the June 21st, 2018 board meeting minutes. Motion Carried.

Fire Marshal Commission Report: Lay

The Fire Marshal Commission, are hiring, looking for agents and at this time they are not sending agents out unless it is an emergency after hours.

Fire Service Training: Dr. Reynolds

Fire Service Training, appreciates the opportunity to be here and are crazy busy right now. The Oklahoma Executive Fire Officer Leadership Program (OKEFOLP) Program dates have been published and they have a flyer out on that. They have contacted pretty much everybody from last year, when they did not hold the class and they seem to be interested.

They received word that they got their AFG Grant and they will be getting some new LBG Props because they have used them so much they have about burned them up.

Tara Youngblood, their Certification Coordinator has given her resignation and they are looking to fill that spot. Sally Knott has given her resignation, as their office manager and they are looking to fill that spot as well.

Dr. Reynolds discussed at the Chief's meeting he talked about doing an Academy. They get phone calls all the time about doing an Academy. They are having discussions with Meridian Technology Center, because they can't offer GI Bill and some other things to have an Academy.

He would like to thank the OSFA Board again for the Shey P. Francis Award.

Financial Report: E. Hamilton

Motion by Kelley, second by Lay to approve the financial report ending June 2018, as presented. Motion Carried.

Museum Report: Brown

Brown stated one of the big things they have had lately is the big air conditioner in the Museum died. He got up there and checked it and the blower motor, cooling fans and the condenser was bad and he fixed it himself to save money. The mowing is coming along, front trees trimmed and the Memorial pool is about half way to where we want it to be.

We are making plans for the Memorial Golf Tournament that is being held September 6th, 2018. We are going to have a Memorial Committee meeting to see if we get help from the committee to move that on along. Starting on the Statewide Memorial.

The Red Book Sales, which have been somewhat slow, have been picking up. Oklahoma City has an assessment coming up and that will help them out a lot on sales.

There is a Museum Network Seminar is coming up, September 6th - 9th, 2018 in Cleveland. He would like the Board to approve for Noll and him to attend.

Motion by Lay, second by Kelley to approve for Brown and Noll to attend the Museum Network Seminar, September 6th - 9th, 2018 in Cleveland. Motion carries.

Lumry stated there is a meeting next week of the sub-committee for the Museum Expansion to look at the video to clean it up a little more and make a few changes. He also discussed the Museum Expansion letter of interest has been submitted for the first large donation through a Foundation and will hear more on that probably in September. We have some other good potential leads off of that to another good Foundation.

Committee Reports:

Public Education Committee: Brown

Public Education Committee, was looking at doing a video professionally but it is going to be very expensive. They are looking at doing it now their selves or find another place that might be a little more reasonable.

Volunteer Recruitment & Retention Report: Nickel

Volunteer Recruitment & Retention, is going really good and as of this morning, she has signed up 56 people for the Grant. The last month, Paddy from OSUFST, Davidson and herself all went to Duncan. They have been working on getting an on-line Hybrid Firefighter I, so they can do it on-line and meet at another location for skills. They have one set up in Duncan, as of this morning have 18 people enrolled and her phone has been ringing off the hook. She has approved 16 in Woodward for the Grant and that class will start on August 29th, 2018, the one in Duncan starts August 16th, 2018 and will run those until the first week of November. They will view their book work on-line and will meet every few weekends for the skills. She stated that she could not had done this without Paddy and she knows that this is a lot of work for him. Nickel said that we have to be very thankful for his work and making this happen.

The on-line mapping is still in progress, she has been working with Caroline on that and needs to sit down and dedicate whole solid week to go in and combine all the databases.

Nickel will be going to Weatherford this afternoon after the Board meeting to attend the Fire School out there. We are sponsoring the Leadership Classes out there. Next week, she will be at Medic Update with Caroline and that will help us with our EMS Committee.

There is an OEM Conference coming up in August and can combine with OSU to split cost.

Motion by Harlow, second by Lay to split the cost of the OEM Conference with OSUFST for Nickel to attend. Motion carries.

The next week after that, we received a letter in the mail from Stephens County Free Fair Association to go down there to do a booth. We signed up for the booth and it cost \$50 and Nickel will be down there next week working at their Fair.

Nickel would like to get a Regional Round Table set up in Stephens County.

NVFC Report: Nickel

National Volunteer Fire Council, had their Wildland Assessment Class coming last week in Berryhill, July 10th - 11th. They had several different departments there for the training. It is a free program that is now launched on the NVFC web-site.

They contacted Nickel last week about finding people from Oklahoma to go do FEMA Grants. Apparently, in the last five years, she is the only volunteer from Oklahoma that has gone. Nickel put a notice out on Facebook and has a pretty good list built and working on that with Dave Finger from NVFC.

The NVFC has their Fall Board meeting coming up in North Dakota in September, which she and Davidson will be attending.

OFCA Report: Anthony

Oklahoma Fire Chiefs Association, has been working on the agenda for the Winter Workshop coming up and they have been working on the agenda for the Chiefs Conference next year. The Chief's Board was disappointed that their Resolution did not pass at Convention. Their goal was to protect the Pension System.

ORFA Report: Rodriguez

Oklahoma Retired Firefighters Association, had a meeting yesterday for their Medicare Sub-committee and a Board meeting. He states that the Retirees have a pretty ambitious agenda, they are going to work on combining the Brent Hatcher with the death benefit, try to find a way of servicing the surviving widows statewide and the main priority right now is Medicare. The Medicare Sub-committee had a gentleman come in to discuss different options and plans.

Manhattan Life: Candice Barber

Barber presented and discussed the different benefit packages and rates for the Oklahoma State Firefighters Association to the OSFA Board. There was discussion by the Board.

Executive Director: Lumry

Lumry discussed that we have received 491 Membership Summaries back of the 561 departments we sent out to. We are over 11,100 members that have signed up. Brent Hatcher's membership is at 342 which, provides a \$1,710 benefit. Our electronic newspaper subscriptions is up to 432. We are still working on the 501(C)3. The American Income Life still comes by and it is about time to do their renewal in the next month or so. They will want us to send out another letter, they are stepping up, coming out to be vendors at conferences now and sponsoring different events. The first Dodgers game sold about 100 tickets and there will be another game August 25th. Lumry stated that he went to the first game, it was pretty good and a nice night.

The Award Sponsorship to the FFA that you all approved up to a \$1,000, they are waiting to see if their long time sponsor is still going to sponsor the Award and if not then we will.

Lumry said that with Browns help, they came up with a lawn care service that will do; lawn mowing, edging, and trimming approximate 28 times per year. They will do a spring and fall cleanup which includes; stray of weeds in sidewalks and cracks, debris and leaf removal and flower bed maintenance, which includes; shrubs, hedges and flower beds around the office. They will do that eight times a year for that. From August 1st through July 1st, 2019, they do a year contract, it will be \$28,000 and that is \$2,333.34 a month. The lawn is a huge job around here. There was discussion by the Board.

The "Hero's for Charity" started up last year, is a big golf tournament and you get police, fire and military for one day at the Oak Tree Golf Course.

Motion by Lay, second by Kelley to do a hole sponsorship for the "Hero's for Charity" at the Oak Tree Golf Course. Motion carries.

The FMAO Conference is coming up August 21st, 2018 and they sent us a form, asking for different kinds of sponsorships.

Motion by Harlow, second by Lay to do a \$150 hole sponsor for the FMAO Golf Tournament. Motion carries.

Lumry stated that NFPA has a new gentleman working there and he handles this part of the country, he is out of Colorado and he came to our convention in Tulsa. He would like to do more of that, he met with some of our people from the Pub Ed Committee last week and they have a deal where they offer Training Summit. The first year they pay for everything; the food, venue, speakers to come in, any per diem for the speakers. In later years, if you continue to do it, they will pay a piece of it. They have a whole list of speakers that you can choose from. His first thought was it might be something good at Fire School to go along the Fire Marshal track. The Pub Ed members that was here thought it would be good to partner on it with FMAO and do it as part of their conference because it points to the same individuals that are there anyways. Lumry contacted Rick Bruder to see if they would be interested in that, he told me they would discuss it at their Board meeting and get back to me. He has not heard back from him yet. Lay feels that it falls right in line with what we are trying to develop for Fire School as a track for Fire Marshal, Pub Ed related course work. We are looking at having it as a part of Fire School. There was discussion by the Board.

OKPolicy Institute host a summer Policy Institute and it is a four day program. They bring in 60 of Oklahoma's brightest college university students. They have invited us to join them for food, drinks and games on Monday, July 30th, 2018 in Tulsa. There are ways to do some sponsorships to help the students attend. It gives you a chance to meet people that are considered at least in the academic industry up in comers in the policy world and potentially future legislators.

We were presented with an opportunity to purchase a six passenger golf cart. It has been completely redone, has the ability to put a kit to make 8 passengers and they are asking \$9,000. It is gas powered, so we would not have to worry about the battery running down. It has the lift kit with the bigger tires, which will make it easier to clear the curbs. Will do more research and present it to the Board at a later date.

There was discussion regarding the Brent Hatcher account and some money that was in holding waiting to see if they are going to do another matching but after speaking with them that there will not be any matching in the foreseeable future. We went ahead and moved the funds into the account.

Old Business:

- 1) Discuss the registration fees for Past President and their wives for the OSFA Convention.

The Board discussed the issue in Executive Session.

New Business:

- 1) Selection of Committees.
- 2) Bud Shepherd would like to be removed from all Committees.
- 3) Terry Searcy would like to be removed from the Safety & Health Committee.

The Board will make their recommendation for the New Committees and dismissals after reviewing all the information provided to them on the attendance and request to join at the next Board meeting.

Executive session:

Motion by Kelley, second by Harlow to enter Executive Session at 10:37 a.m. Motion carries
Motion by Harlow, second by Davidson to return to open session at 11:50 a.m. Motion carried.
Motion by Kelley, second by Lay to approve changes to the budget as discussed during the executive session. Motion carried.
Motion by Harlow, second by Kelley to engage Jenkins and Kemper to perform the OSFA and Museum audits for 2018. Motion carries.
Motion by Lay, second by Harlow to return to open session at 11:57 a.m. Motion carries.

Adjournment: Motion by Davidson, second by Kelley to adjourn at 11:58 a.m. Motion Carried.

Next meeting: August 16th, 2018

Meetings and Events

September 6th, 2018
October 7th, 2018
October 10th, 2018

2018 David Bain F&L FF Memorial Golf Tournament – Lincoln Park, Oklahoma City
2018 19th Statewide Memorial Services – Firefighters Memorial, Oklahoma City
2018 ORFA Golf Tournament – FireLake Golf Course, Shawnee